

I. Friends Of Kauai Fire Department

II. Meeting Minutes

08/16/2017

I. Call to order

- A. Vice-President Kilipaki Vaughn called to order the Board meeting of the Friends Of Kauai Fire Department at 0800 on August 16, 2017 at Lihue BBQ Inn.

II. Roll call

- A. Vice-President Vaughn conducted a roll call.
- B. The following persons were present: Vice President Kilipaki Vaughn, Treasurer Sal Hernandez, Secretary Ray C. Keahi, Andrew Oda (Member), Justin Shinn.
- C. Review and Approval of last Meeting Minutes
- D. Motion to Approve last Meeting Minutes

III. New Items

- A. Jr. Firefighter Program
 - 1. Kilauea Elementary School would be pilot school

IV. Ongoing Items

- A. Fall Prevention Program
 - 1. Funds for Non-Kekaha Project
 - a. Funds are running low
 - b. Where do we get money to purchase materials for Fall Prevention?
 - c. Use General Funds to purchase materials. Motion: to allocate \$2,500 from FOKFD General Fund to Fall Prevention Program.
 - d. Or use Fire Protection Safety Grant
 - 2. Fire Protection Safety Grant (Devin M.)
 - a. \$21,000/year over 2 years period
 - b. Grant is for use to procure smoke alarms for Fire Prevention
 - c. Fire Prevention will allocate some funds to Fall Prevention to purchase smoke alarms.
 - d. Restricting the amount of smoke alarms per home visit to 3.
- B. Kauai Farm Fair Bureau Participation
 - 1. Ray: Booth has been secured, Presentation Board is in production
 - 2. Devin: bags will be ready by Thursday.

3. Curtis: FOKFD stickers
 - a. Not gonna be able to procure.
4. Andy: T-shirt are printed and ready for distribution
5. Justin: Table cloth has been printed and ready for distribution
6. President Robert W.: release an email asking for volunteers to work the booth.

V. Action Items

- A. Justin S. to be added to FOKFd checking acct. and receive a debit card to make purchases for Fall Prevention.
- B. Treasurer Sal H. submitted a balance sheet for FOKFD checking account.

VI. Motions

- A. Approve Meeting Minutes
 1. Secretary Ray K. motions
 2. Andrew O. seconds the motion
- B. Sal H. to allocate \$2,500 to Fall Prevention from FOKD General Fund
 1. Vice-President Vaughn motions
 2. Andrew O. seconds the motion
- C. Justin S. added to FOKFD checking acct and debit card
 1. Treasurer Sal H. motions
 2. Vice-President Vaughn seconds the motion
- D. Meal for Member Meeting
 1. Ray K. motions
 2. Andy O. seconds
- E. Adjourn meeting
 1. Secretary Ray K. motions
 2. Treasurer Sal H. seconds the motion

VII. Adjournment

- A. Meeting adjourned at 0945hrs
- B. Next Meeting
 1. Thursday, September 14, 2017, 0800 hrs at Lihue BBQ Inn on Kress street

VIII. Minutes submitted by: Raymond Keahi (Secretary)

IX. Minutes approved by: Robert Westerman (President)